



Cripple Creek-Victor Junior-Senior High School

2022-2023

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PHILOSOPHY

The District's mission is to prepare students with "real skills for real life." We achieve this through our highly qualified staff, a board of education committed to providing quality education, and our small class sizes. We prepare students for success by continually producing strong student relationships, ever-rising academic achievement, and growth. We pride ourselves in providing high-quality education and in being free with no added fees. Athletics, transportation, music, art, drama, tutoring, student health care, and field trips are provided at no cost to the parent or guardian. These approaches prepare students for the 21st Century and form solid community and parent partnerships.

COMPULSORY SCHOOL ATTENDANCE

A criterion of a student's success in school is regular and punctual attendance. Frequent absences may lead to poor academic work, lack of social development, and possible academic failure. To promote good school attendance of students enrolled in the Cripple Creek-Victor School District, the District asks that the parents of all students shall be notified in writing of parental obligation to ensure that all children of compulsory attendance age attend school.

The following excerpt is from the Colorado Revised Statutes 22-33-104 (5):

"The general assembly hereby declares that two of the most important factors in ensuring a child's educational development are parental involvement and parental responsibility. The general assembly further declares that it is the obligation of every parent to ensure that every child under such parent's care and supervision receives adequate education and training. Therefore, every parent of a child who has attained the age of seven years and is under the age of seventeen years shall ensure that such child attends public school in which such child is enrolled in compliance with this section."

The District requests that parents shall be required to acknowledge in writing awareness of their obligations related to school attendance and to furnish the school with a telephone number or other means of contacting them during the day.

CC-V Attendance Policy

An absence is classified as non-attendance in one or more periods during the school day. Students with excessive absences (4 unexcused absences in a month or 10 unexcused absences in a year) face the possibility of the following: mandatory tutoring, mandatory adherence to a formal attendance contract, grade-level retention, failing a course, and/or truancy court proceedings. Absences must be excused by parent(s)/guardian regardless of student age within a 48-hour period.

- **Students who are not in compliance with attendance guidelines may not be permitted to attend school/team-sponsored activities. Seniors must attend 95% (approximately 7 unexcused absences in a school year) of ALL classes to participate in graduation ceremonies.**

Please Note: Parents can monitor their child's attendance online through their Infinite Campus parent

link: [Parent Portal Link](#) . If you have a new student in the district, you as a guardian/parent must use an activation key that will be sent to you by email so you may set up your parent portal account. Here is some helpful information about the parent portal: [Getting Started with Campus Parent and Campus Student - Video](#), [Getting Started - Campus Student and Campus Parent](#). Students access the student portal by clicking on the Infinite Campus app once they login to their Google account.

From time to time, you may also receive auto-dialer phone calls from the Cripple Creek-Victor School District informing you of your child's attendance, behavior, and grades.

Excused Absences

An excused absence is:

1. A student who is temporarily ill or injured or whose absence is approved by the building administrator on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a serious nature only, which cannot be taken care of outside of school hours.
2. A student who is absent for an extended period due to physical, mental, or emotional disability.
3. A student who is attending any school-sponsored activity or activities of an educational nature with the advanced approval of the administration.
4. A student may be seen in the CCV Mountain Health Center, School-Based Health Center, for primary medical care and to excuse an absence.

Excessive Absences

If your child exceeds 3 days of parent excused absences, documentation from a doctor will be required for those absences to be excused. Each absence that is excused by a physician will be marked "ill" in Infinite Campus.

1. A 3-day attendance notification will be issued following the 3rd unexcused absence. A formal attendance meeting may be scheduled after the 4th unexcused absence with a formal attendance plan signed and the student considered "chronically absent." **The State of Colorado considers a student to be "habitually truant" after 4 unexcused absences in 1 month or 10 unexcused absences in 1 year.** At this point, a letter of non-compliance will be sent home.
2. Students who do not comply with the Attendance Plan will be issued a legal letter of non-compliance from the District's truancy liaison, maybe be subject to a reduction in classroom grades, or require compulsory after-school tutoring at the administration's discretion.

Late Arrival

For your child's safety, CCVSD requires notification from the parent or guardian (personally accompanying the student to school, phone call, or note) when a student is absent or arrives late to school.

- **Make-Up Work:** Students are responsible for making up missed assessments before, after school, or during study hall. In the event your student is absent, the student may request their missed work by contacting teachers directly via email, google classroom, or phone.

Tardies to Class

Prompt arrival to class is a Cripple Creek-Victor Secondary High School *expectation*. When students arrive late to class, it creates a disruption to learning. A student is considered tardy if they are not across the classroom threshold before the tardy bell rings. **The tardy bell is not a suggestion. It is a requirement.** Students will be considered tardy during the first 15 minutes of the class period and then unexcused for the entire class period after 15 minutes. Tardies are accumulated consecutively throughout the school year; the fourth tardy and subsequent tardies in each class will result in consequences. Consequences for tardies may include: an action plan, lunch detention, after-school detention, or other consequences deemed reasonable by the situation and school administration.

Withdrawals

Students withdrawing from school must give the office a **written notice and formal check-out sheet, or records will not be released.**

CAMPUS REGULATIONS

Hours of Operation

Starting time at Cripple Creek-Victor Junior-Senior High School is **7:47 a.m.** *Students should not arrive at school before 7:20 a.m.* Before then, students have limited access to the building, and the grounds are not supervised. Students are allowed to be in the cafeteria to eat **breakfast at 7:20 a.m.** Students will be allowed in the building to receive help with a written pass from their teacher only.

The campus at Cripple Creek-Victor Junior-Senior High School is a closed campus. This means that once students arrive on school grounds, they are required to stay on school grounds until dismissal time or unless signed out by a parent. Students who leave school during the day must have parental permission, sign out before leaving, and sign in upon returning.

Hallways, Doors, and School Building

During school hours, students **MUST** have a **pass** with a teacher's signature in order to be in the hallways. They must sign out before leaving the classroom. They are required to leave their cell phones in classrooms if they leave during a class period. **For safety and security, students and staff are not to prop any doors open throughout the building for any reason.** When in the halls, students are expected to maintain a quiet, safe, and orderly transition between classes.

Cripple Creek-Victor Junior-Senior High School is the community's school. As such, students should develop an appreciation for the building, its equipment, and supplies. Students found defacing any school property shall be required to repair the damage or pay the replacement cost, in addition to any other disciplinary action.

Cafeteria

The cafeteria serves students breakfast and lunch. Students are expected to sit and talk quietly and display appropriate table manners. Students are responsible for their table area and for cleaning up after

themselves.

School Grounds Safety

The prevailing rule is Safety First! Students are not allowed to play fight, tackle, grab, pull, punch, kick, trip, call names, or otherwise provoke one another. Such actions may result in a disciplinary consequence.

Visits to the School

We highly encourage parents and guardians to visit our school at any time. In order to visit a classroom, parents and guardians are invited to make an appointment with the classroom teacher beforehand. In order to assure that no unauthorized person enters buildings with wrongful intent, **all visitors to the school shall report to the school office when entering and sign in prior to receiving authorization to proceed elsewhere in the building.** Please note: we do not allow students to bring friends or school-age relatives with them to school without prior permission and an appointment.

Staying After School

For the safety and security of all, students may not remain on campus after **4:15 p.m.** unless in a school-sponsored and supervised activity. Failure to comply with this procedure may result in disciplinary action.

Extracurricular Activities and Eligibility

Volleyball, basketball, baseball, cheerleading, track, music, and drama are available for all students who are not failing any classes throughout the semester. **Weekly eligibility reports that reflect cumulative semester grades** are received from the Athletic Director to determine student eligibility to participate in the sport. If a student is determined to be ineligible because of grades, the student may participate in practice with the team at the coach's discretion, but they **may not** participate in the league games for that week. Students are re-evaluated for eligibility each week. Students may not leave campus for **any** activity during school hours if they are not eligible. *If a student is ineligible for three (3) consecutive weeks, they may be removed from the team.*

All students participating in extracurricular sports and activities are expected to follow the guidelines within the Cripple Creek-Victor Junior-Senior High School Student Athletic/Activity Handbook. In order for students to participate in after-school athletics/activities, they must complete the athletic/activities packet (see Athletic/Activities Director for specific requirements).

Activities such as Student Council, National Honor Society, Drama Club, and various 21st Century sponsored clubs are available for students who choose to participate. In order to participate in performances, and competitions students must remain on the eligibility list.

Tutoring is available for all students after school. Please check with your student's teachers directly or the main office for specific tutoring schedules and times.

Note: *Eligibility reports are generated on Tuesday at 12:00 pm. All assignments are to be submitted no later than 4:00 p.m. on the previous Thursday to be graded before eligibility is processed.*

Students who attend a supervised after-school activity are eligible to ride the activity bus. Students need to sign up for the activity bus in the front office by 2:30 pm each day. The activity bus departs from between the two schools at 6:15pm each day. Check with the transportation department for further information regarding the activity bus. Bus departure times are subject to change pending student participation, activity schedule, and unforeseen activity schedule changes and weather.

Sports Activities/P.E. Lockers

If students choose not to lock up their belongings in their assigned locker and their belongings are misplaced, tampered with, or stolen, Cripple Creek-Victor Junior-Senior High School will not be responsible for any lost or stolen items. The administration reserves the right to search or investigate the incident.

Dances

Cripple Creek-Victor Junior-Senior High School has numerous dances throughout the year. Attendance is based on school attendance, discipline referrals, eligible grades, and an enrolled student at Cripple Creek-Victor Junior-Senior High School. Guests must be cleared with administration at least one week in advance and will be decided on a case-by-case basis. Students who leave school dances will not be allowed to re-enter.

STUDENT DRESS CODE

Cripple Creek-Victor Junior/Senior High School Dress Code Policy will encourage a positive work and learning environment. This policy will also promote an environment that will reflect respect for self and others. The code will prepare our students to enter the world dressing for success without removing individuality. By following the basic guidelines of decency, modesty, good taste, and cleanliness, students are expected to exercise good judgment in their style of dress.

The Dress Code will be reviewed and updated by the Student Council during the 2022/23 school year.

Dress Code Policy

The following guidelines display what would or would not be acceptable in school buildings, on school grounds, or at school activities:

- Shorts, skirts, dresses, and other similar clothing should fall within a hand's length above the knee and may not allow private body parts or undergarments to show. Tights, leggings, spandex, or bike shorts may be worn under these items but may not be worn as stand-alone outerwear.
- Sunglasses should not be worn inside the building.
- Hats, hoods, or anything that obscures the face may not be worn.
- Headbands may be worn if they are 2" or less, not covering a forehead, and worn to hold the hair back.
- Students may not wear inappropriately sheer, tight, or low-cut clothing – meaning no cleavage – (halter tops, backless clothing, strapless clothing, garments made of fishnet, mesh, or similar material.)

- Tank tops or other similar clothing must have straps 2” in width.
- Students may not wear undergarments without appropriate covering, including but not limited to corsets, muscle shirts, and camisoles.
- Sleepwear is not allowed unless approved (Spirit Day as an example)
- Bottom of the shirt should meet the top of pants, skirts, etc. No midriffs or undergarments are visible.
- Pants may not have holes that allow parts of the body to be visible that would otherwise be covered by a skirt, dress, or shorts.
- Students may not wear any clothing, jewelry, accessories, or body adornments that are or contain a reference to:
 - Drugs, tobacco, alcohol, weapons, or gangs
 - Are of a sexual nature
 - No radical or hate signs to include but are not limited to Confederate flags, swastikas, etc.
 - Are obscene, profane or vulgar
 - Threaten the safety, or welfare of any person
 - Promote activities prohibited by the Student Handbook
 - Disrupt the teaching/learning process

Exceptions:

- Appropriate athletic clothing may be worn in physical education class or during sports-related activities. **No exceptions will be made for spirit days and/or holidays, etc.** School administration will have the final determination as to whether or not certain attire is in violation of the dress code.
- Exceptions may be made on a case-by-case basis by the administration based on extenuating circumstances.

PROHIBITED ITEMS

Portable Electronic Devices

Portable electronic devices are tools of both communication and learning that, depending upon their use, can either add value to or disrupt the school environment. Portable electronic devices include cell phones, iPods, PDAs, MP3s, wireless email devices, laptops, watches, etc. Portable electronic devices shall not be turned on or used in any classroom during normal school hours **without express teacher permission**. Students are required to turn portable electronic devices over to school personnel when requested. Under certain circumstances, law enforcement authorities may be notified, and portable electronic devices shared with them. Portable electronic devices are considered personal effects in a student’s possession and thereby subject to Board Policy JFGA governing searches of such items. Except in cases of emergency, a cell phone or other electronic communication device will not be searched without the consent of either the student or parent. CCVSD shall not be responsible for loss, theft, or destruction of portable electronic devices brought onto school property. Only the Dean, Principal, or Superintendent may grant exemptions from this policy.

Use of Electronic Devices for Recording

As per board policy: students are prohibited from using ECDs (Electronic Communication Devices) to capture, record, or transmit the words (i.e. audio) and/or images (i.e. pictures, video) of any student, staff member, or other person in the school or while attending a school-related activity without express prior notice and explicit consent for the capture, recording or transmission of such words or images. Using an ECD to take or transmit audio and/or pictures/video of an individual without thier consent is considered an invasion of privacy and is not permitted unless authorized by the building Principal. If a student refuses to hand over the technology device- it is an automatic referral for overt defiance and insubordination.

Bicycles, Skateboards, and Scooters

Students are not permitted to ride bicycles, rollerblades, scooters, or skateboards on school grounds, including before and after school. Bicycles ridden to school are to be secured and locked in the bike racks. Rollerblades, scooters, and skateboards are to be checked into the front office or with appropriate staff members at the beginning of school, or they may be confiscated by school administrators and returned to the student at the end of the day.

Drugs, Drug Paraphernalia, Alcohol, Weapons

Students may not be in possession of illegal, prescription, or over-the-counter drugs of any type. Students requiring inhalers, Epi-Pens, etc, must be cleared through the District Nurse. Staff members are not allowed to administer medication to any student, over the counter or otherwise. Parents are encouraged to meet with the District Nurse for further clarification. Students are not to be in possession of drugs, drug paraphernalia, alcohol, or weapons on school grounds, including but not limited to pocket knives, box cutters, Leatherman, or Swiss army knives, lighters etc.

STUDENT CODE OF CONDUCT

In accordance with applicable law and Board policy concerning student suspensions, expulsions, and other disciplinary interventions, the Principal, Dean, or Designee may suspend and/or recommend expulsion of a student who engages in one or more of the following activities while in school buildings, on district property, when being transported in vehicles dispatched by the District or one of its schools, during a school-sponsored or district-sponsored activity or event and off district property when the conduct has a nexus to school or any district curricular or non-curricular event.

1. Causing or attempting to cause damage to District property or stealing or attempting to steal district property.
2. Causing or attempting to cause damage to private property or stealing or attempting to steal private property.
3. Willful destruction or defacing of District property.
4. Commission of any act which, if committed by an adult, would be robbery or assault as defined by state

law.

5. Committing extortion, coercion, or blackmail, i.e., obtaining money or other objects of value from an unwilling person or forcing an individual to act through the use of force or threat of force.
6. Engaging in verbal abuse, i.e., name-calling, ethnic or racial slurs, either orally or in writing, or derogatory statements addressed publicly to an individual or a group that precipitate disruption of the District or school program or incite violence.
7. Engaging in "hazing" activities, i.e., forcing prolonged physical activity, forcing excessive consumption of any substance, forcing prolonged deprivation of sleep, food, or drink, or any other behavior which recklessly endangers the health or safety of an individual for purposes of initiation into any student group.
8. Violation of the Board's policy on bullying prevention and education.
9. Violation of criminal law which has an effect on the District or on the general safety or welfare of students or staff.
10. Violation of any Board policy or regulations or established school rules.
11. Violation of the Board's policy on weapons in the schools. Expulsion shall be mandatory bringing or possessing a firearm, in accordance with federal law.
12. Violation of the Board's policy on student conduct involving drugs and alcohol.
13. Violation of the Board's violent and aggressive behavior policy.
14. Violation of the Board's tobacco-free schools policy; however, expulsion is not allowed.
15. Violation of the Board's policies on prohibiting sexual or other harassment.
16. Violation of the Board's policy on nondiscrimination.
17. Violation of the Board's dress code policy.
18. Violation of the Board's policy on gangs and gang-like activity.
19. Throwing objects, unless part of a supervised school activity, that can or do cause bodily injury or damage to property.
20. Directing profanity, vulgar language, or obscene gestures toward other students, school personnel or others.
21. Lying or giving false information, either verbally or in writing, to a district employee.
22. Engaging in scholastic dishonesty, which includes but is not limited to cheating on a test, plagiarism, or unauthorized collaboration with another person in preparing written work.
23. Making a false accusation of criminal activity against a District employee to law enforcement or to the District.
24. Behavior on or off school property that is detrimental to the welfare or safety of other students or school personnel, including behavior that creates a threat of physical harm to the student exhibiting the

behavior or to one or more other students.

- 25. Repeated interference with the District's ability to provide educational opportunities to other students.
- 26. Continued willful disobedience or open and persistent defiance of proper authority, including deliberate refusal to obey a member of the district staff.

Approach to Discipline

Discipline begins in the classroom. The first step in most disciplinary situations is intervention by a teacher, usually consisting of a conversation with the student. If needed, or if there is a second instance of inappropriate behavior, a parent will be notified. Upon a third infraction, the student will be referred to the Dean. Extreme behavior may result in direct referral to the Dean.

CC-V Secondary School generally approaches disciplinary actions with a Restorative Practice mindset. Restorative Practices are designed to restore **relationships, respect, and responsibility while offering a path toward repair and reintegration.** When necessary, CC-V Secondary School reserves the right to employ traditional responses (behavior contract, detention, suspension, expulsion, etc.) in response to issues of student discipline.

Bullying

Bullying is targeted and repeated physical, verbal, or written acts over time that are intended to cause physical, mental, or emotional harm, intimidate or have a detrimental negative impact on a victim.

Examples of Bullying Behavior	Examples of Non-Bullying Behavior
A student makes up several stories that another student is smoking pot after school and tells multiple students over the course of three weeks to make other students not want to be friends with the student.	A student shares a secret with a friend that another student shared with a group of students. The student wanted to find out if it was true.
A student repeatedly teases student(s) about their appearance and makes fun of the students in front of their peers.	Students call each other names when they are in a verbal argument.
A group of students corner a student in the hallway and take the student's lunch money on a regular basis.	A group of students sitting at lunch do not invite another student to sit with them as the student walks by their table trying to find a seat.
Two students have an argument on Facebook and call each other names. Student one then gets multiple students to target student two and post derogatory statements about his beliefs on numerous	Two students have an argument on Facebook and call each other names.

occasions.	
Two students follow another student after school on multiple occasions, punching and kicking the student when they get off of school grounds.	Two students punch each other because of a disagreement about a sporting event.

Bullying Prevention and Education (District Policy)

The Board of Education supports a secure school climate conducive to teaching and learning that is free from threats, harassment, and any type of bullying behavior. The purpose of this policy is to promote consistency of approach and to help create a climate in which all types of bullying are regarded as unacceptable.

Bullying is the use of coercion to obtain control over another person, or to be habitually cruel to another person. Bullying can occur through written, verbal or electronically transmitted expression or by means of a physical act or gesture. Bullying is prohibited on district property, at District or school-sanctioned activities and events, when students are being transported in any vehicle dispatched by the District or one of its schools, or off school property when such conduct has a reasonable connection to school or any district curricular or non-curricular activity or event.

A student who engages in any act of bullying is subject to appropriate disciplinary action including, but not limited to suspension, expulsion and/or referral to law enforcement authorities. The severity and pattern, if any, of the bullying behavior shall be taken into consideration when disciplinary decisions are made.

The Superintendent shall develop a comprehensive program to address bullying at all school levels. The program shall be aimed toward accomplishing the following goals:

1. To send a clear message to students, staff, parents, and community members that bullying will not be tolerated.
2. To train staff and students in taking proactive steps to prevent bullying from occurring.
3. To implement procedures for immediate intervention, investigation, and confrontation of students engaged in bullying behavior.
4. To initiate efforts to change the behavior of students engaged in bullying behaviors through re-education on acceptable behavior, discussions, counseling, and appropriate negative consequences.
5. To foster a productive partnership with parents and community members in order to help maintain a bully-free environment.
6. To support victims of bullying by means of individual and peer counseling.
7. To help develop peer support networks, social skills, and confidence for all students.
8. To recognize and praise positive, supportive behaviors of students toward one another on a regular basis.

Prevention: CCV School District believes prevention and education are the most impactful practices that

prevent bullying behaviors. We strive to establish a school culture that incorporates expected behavior and effectively responds to non-bullying and bullying incidents through the disciplinary process. **All incidents of bullying need to be reported to appropriate school personnel.** When a student is suspended or expelled from school, they are not allowed on any school district property.

Cripple Creek-Victor Sexual Harassment Policy and Procedure

Student Procedures for Reporting Sexual Harassment and Bullying

The Cripple Creek-Victor School District is committed to providing educational programs, activities, and services that are free from unlawful discrimination, harassment, intimidation, or bullying based on actual or perceived legally protected characteristics, or association with a person or group with one or more of such characteristics, including sex, sexual orientation, gender, gender identity, and gender expression, as required by Colorado law and Title IX of the Education Amendments of 1972. Districts receiving federal funding are required to adhere to Title IX regulations. Inquiries on Title IX, including complaints of Title IX in the District, may be referred to the District official(s) listed here at the following addresses and telephones:

Michael McDonald – Title IX Coordinator
Franklin Ferguson Memorial Library/High School
Phone: 719-689-2800
Email: librarydir@gmail.com

Barbara Manning – Title IX Investigator
Cripple Creek-Victor High School, Room 214
Phone: 719-689-2685 ext. 1214
Email: bmanning@ccvschools.com

Students can report discrimination and harassment based on sex to any district staff member, to the District's Title IX Coordinator and Investigator listed above. You also have the right to file a written complaint. A copy of the District's Sexual Harassment Policy and Procedure and the District Complaint Form can be found online at:

<https://ccvschool.wordpress.com/cc-v-title-ix-information> CC-V Title IX Information.

DEFINITION OF SEXUAL HARASSMENT

Students are protected against sexual harassment committed by anyone, including third parties, in any school program or activity, including on the school campus, on the school bus, or off-campus during a school-sponsored activity. Sexual harassment is unwelcome conduct on the basis of sex that is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school's education program or activity and includes dating violence, stalking, and domestic violence. This may include discrimination based on sexual orientation and gender identity.

- A student is led to believe that he or she must submit to unwelcome sexual conduct or communications as a condition of the student's academic status or progress, or the conduct is used as a basis for any decision affecting the student regarding a benefit or service, honors, a place on a sports team, programs, or other District activities, or
- The conduct has the purpose or effect of having a negative impact on a student's educational performance or creates an intimidating, hostile, or offensive educational environment.

Examples Are:

- Pressuring a person for sexual favors
- Unwelcome leering, sexual flirtations, or propositions
- Unwelcome touching of a sexual nature such as massaging, grabbing, fondling, stroking, or brushing the body, or touching an individual's body or clothes in a sexual manner
- Impeding or blocking movements or any physical interference with school activities when directed at an individual on the basis of sex
- Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
- Verbal, visual, or physical actions that are discriminatory related to sexual orientation or gender identity.
- Graphic verbal comments about an individual's body or overly personal conversation
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, emails, pictures, derogatory posters, notes, stories,
- cartoons, drawings, obscene gestures, or computer-generated images
- Making sexual jokes, rumors, or suggestive remarks
- Displaying sexually suggestive objects
- Sexual violence, including rape, sexual battery, sexual assault, sexual coercion, or other sexual violent offenses.
- Dating violence, stalking, and relationship abuse based on gender or sex

Reprisal and False Allegations

The School District will discipline any individual who retaliates against 1) any person who in good faith reports alleged sexual harassment or 2) any person who testifies, assists, or participates in an investigation, proceeding, or hearing relating to a sexual harassment complaint. Retaliation includes but is not limited to any form of intimidation, reprisal, or harassment. Students also have the right to file a formal or informal complaint. Regardless of whether a formal or informal complaint is filed, the District has a responsibility to conduct some level of investigation for any report of discrimination or sexual harassment. It is a violation of

this policy to knowingly report false allegations of sexual harassment. Persons found to knowingly report or corroborate false allegations will be subject to appropriate

School Authority Off School Grounds

Behavior on-and-off-school property that is detrimental to the welfare or safety of others, or results in damage to property, may result in disciplinary actions.

In-School Detention (ISD)

Detention, during or after school, may be given to students who disrupt the learning environment of the classroom and/or school. While in detention, students will complete work from their regular classes and/or community service projects throughout the school and on school grounds. Students are not allowed to disrupt the in-school detention room. If a student is suspended from in-school detention, they must return to in-school detention after completing their suspension and finishing their original detention assignment.

Referral Process

- 1) most disruptions will be dealt with by the classroom teacher
- 2) the classroom teacher will likely contact parents if disruptive behavior does not change
- 3) after a parent contact, a referral is written if the behavior continues
- 4) upon referral, the Dean of Students meets with the student to:
 - a) determine appropriate steps forward
 - b) assign consequences
 - i) educational and restorative options will be considered / part of the consequences
 - ii) if suspension is decided, parents will be contacted and invited to campus
 - iii) an expulsion hearing may be set if necessary
- 5) extreme behavior may result in skipping the above steps

ACADEMICS

Grades

Report cards are made available through Infinite Campus after each quarter. **Current student progress can be monitored through the Infinite Campus parent link.** Infinite Campus login information can be obtained at CC-V Registration prior to the start of the school year. Additionally, parents can contact the office secretary to obtain an Infinite Campus Parent link password. All students and parents are encouraged to monitor their student's grades and attendance records at **least once weekly** on Infinite Campus.

PROMOTION CRITERIA

Middle School

Students demonstrating academic proficiency in core subject areas will be promoted to the next grade level.

High School

High School students will be promoted by age through the 11th grade. Students must pass and thereby earn

all required grade 9-11 credits outlined in the course of study in order to be considered a senior and participate in senior activities. Additionally, Seniors are **required to perform 30 hours of community service by May 1** as well as complete the Capstone project. See all graduation requirements in the Course Catalog.

Seniors are required to attend 95% (approximately 7 unexcused absences in a school year) of ALL classes to participate in graduation ceremonies.

Retention Policy

Middle School

In order to be promoted to the next grade, students must demonstrate academic proficiency in the core subject areas or demonstrate reasonable academic improvement during the course of the year **AND** be in attendance a minimum of 80% of the school days. Advancement from one grade to the next at the middle school level shall be determined by the student's successful accumulation of the minimum number of credits for that school year. Students can earn one credit per semester in each course. Students take courses in the core area (for example—math, English/Language Arts, Science, and Social Studies) and in the exploratory area (for example—P.E., Band, Music, Art, and Technology Education). Promotions from grades six to seven, seven to eight, and eight to nine require the accumulation of credits in the core and exploratory areas prior to the start of the next academic year. Failing two or more courses may result in retention.

High School

Failing students will receive support through interventions, Advisory, credit recovery, and/or Summer School.

Graduation Requirements

High School Graduation Plan

In pursuit of its mission to ensure that all students reach their learning potential and are prepared for postsecondary and career opportunities, the Board of Education has established the following graduation requirements for students entering the ninth-grade in the 2018-19 school year and each ninth grade class thereafter.

To receive a high school diploma from the District, students must meet or exceed the District's academic standards and measures required by this policy. Students with disabilities shall be provided access to all graduation pathways provided by this policy and shall have the opportunity to earn a high school diploma from the District.

The Colorado State Board of Education has adopted state graduation guidelines that identify college and career readiness measures in English and Math. The Board has selected its own measures from these state graduation guidelines.

Beginning with the graduating class of 2023, a student may be able to graduate with 26 credits; however, 28+ credits represents the most rigorous curriculum. Ninth and Tenth Grade students are expected to maintain seven credits each semester. Juniors and Seniors may choose to take only six credits.

Credit Requirements

Beginning with the graduating class of 2023, a student may be able to graduate with 26 credits; however, 28+ credits represents the most rigorous curriculum. Ninth and Tenth Grade students are expected to maintain seven courses each semester. Juniors and Seniors may choose to take only six courses.

Credit Requirements:

Advisory / Pathway: 4 years (no credits)

English / Language Arts: 4 credits

Mathematics: 3 credits (including Algebra and either Geometry OR Consumer Math at a minimum)

Science: 3 credits (including 1 credit in Biological Sciences, 1 credit in Physical Sciences, and 1 additional credit of either Biological or Physical science options)

Social Studies: 3.5 credits (including World History, U.S. History, Introduction to Business (.5), American Government (.5), and Personal Finance (.5))

Physical Education: 2 credits (may be earned through athletic participation)

Health: .5 credit

Electives: 10 credits

Senior Capstone

In addition to the above credit requirements, to graduate from CC-V Secondary School, students must successfully complete the [Senior Capstone](#). In Colorado, each of the core classes (Math, Science, English, and Social Studies) requires certain reading, speaking, critical thinking, and computation skills. The goal of the Senior Capstone is for students to create a portfolio that demonstrates growth and/or proficiency in each of these life skills. Senior Capstone is tied to English 12, and the completed Capstone Portfolio is a graduation requirement.

Exceptions to the Board's required measures and criteria

If a student has demonstrated college and career readiness by completing an assessment or other measure that is not included in this policy but is included in the state graduation guidelines, the Principal or Principal's Designee may determine that such assessment or other measure is acceptable and meets the District's graduation requirements.

Credit from other institutions and home-based programs

Students entering from outside the District must meet the District's course requirements. The principal or principal's designee shall determine whether credit toward course requirements shall be granted for courses taken outside the district.

Early graduation

The Board of Education believes that most students benefit from four years of high school experience and are encouraged not to graduate early. However, in some cases, students are ready for postsecondary education or other opportunities at an earlier age. Therefore, the Principal may grant permission to students wishing to graduate early, provided the student has met all district graduation requirements in accordance

with this policy.

DISTRICT AND STATE REQUIREMENTS

Transportation

Colorado law provides that a Board **MAY** furnish transportation to and from public schools. Consequently, a Board **MAY** provide transportation as a service but can establish whatever limitations it chooses to follow. If transportation is provided, all applicable state laws and rules shall be maintained. Each bus route will be defined and arranged by the Supervisor of Transportation, with final approval to amend to be made by the Board. Cripple Creek-Victor Junior-Senior High School does provide a nightly activity bus option for students who are in sports and activities and meet riding requirements. Poor and/or dangerous student behavior on the bus will result in **bus and school consequences**. All bus stops and routes shall be located only on state, county, and/or city roads. Should you have any questions or concerns about a transportation issue, please call them at 689-2781.

Emergency Plans

In the event of any type of emergency, when the Superintendent determines that the safety of the children will be in jeopardy if they are allowed to remain in school, the students will be dismissed and directed to go home via their regular means. This information will be broadcast over all local radio stations to enable parents to be aware of the early dismissal.

At times when it is not feasible to dismiss the children (i.e, during a very severe storm), the staff shall remain with the students and provide the safest type of protection possible. Students will be dismissed only when a parent arrives at the school to take custody of their child.

Emergency School Closings

The Superintendent or Designee is empowered to close the schools, delay their start, or dismiss them early in the event of hazardous weather or other emergencies which threaten the safety, health, or welfare of students and/or staff members. The Superintendent will take this action after having consulted transportation and weather authorities.

First Aid

Schools are responsible only for giving first aid or emergency treatment in case of sudden illness or injury to a student or staff member. The CCVSD has a Medical Clinic, Gorman Medical, P. C., with medical care available during school hours. A student may be seen if they are registered with Gorman Medical. Further medical attention to students is the responsibility of the parents or guardians or of someone the parents or guardians designate in case of emergency. If we are unable to reach a parent or emergency contact person and the injury requires immediate attention, the principal or designee will call emergency personnel and transport the student to an emergency facility if necessary.

Student Immunizations

Colorado law requires that students receive specific immunizations before attending public schools. All students in grades 6-12 must provide proof of an additional Tdap (Tetanus, Diphtheria, Pertussis) vaccine for the 2022-23 school year.

- New students from out of state will have fourteen (14) days to receive the required immunization.
- No student shall be permitted to attend or continue to attend any school in this District without meeting the legal requirements of immunization against disease unless the student has a valid exemption for health, religious, personal, or other reasons as provided by law.
- Students who do not submit a certificate of immunization or a valid exception shall be suspended and/or expelled from school until such certificate of exemption is received.
- The administration shall set appropriate regulations to comply with the law.

Administration of Medication

Board Policy requires permission from both the student's parent and physician for the administration of any medication (prescription or over-the-counter medications) during the school day.

- Medication will be provided by the parent in a pharmacy-labeled container and will include the student and physician's name, dosage, time, and route of administration of medication.
- Permission for medication form is valid for **one school year**.
- Any changes in medication, dosage, or time of administration will require a new permission form.

Child Abuse

Because schools are mandated by law to report incidences of child abuse, if a student reports to any staff member that they have been abused, we **MUST** report this to the Department of Human Services. DHS is the investigating authority regarding child abuse. They make the determination as to whether reports require further action.

Student Fines

Students who do not return school property at the end of the year or when they transfer to another school will receive fines that must be paid before transcripts are sent to the new school, or they may re-enroll in the school for the next year. These fees will follow students from year to year until the balance has been paid in full or the missing item has been returned. Failure to pay may lead to your student not being able to graduate in the future from Cripple Creek-Victor Junior-Senior High School. Students may receive fines for the following reasons: missing or damaged textbooks, missing or damaged library books, damage to school property, lost P.E. or music locks, cafeteria fees, and other reasons not mentioned in this list.

Notification of Nondiscrimination Policy

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a disability in any program receiving financial assistance. It is the policy of the CCV School District to comply with all applicable state and federal laws prohibiting discrimination against any person with a disability in any of the programs and practices of the school district. If there are any questions, please feel free to contact the building counselor at 689-2685, ext 322.

BUILDING LEVEL QUESTIONS AND CONCERNS

Protocol

We make every effort to communicate with our students and parents concerning events, procedures, and school-related activities. If something occurs and you have a question or concern, we would like to get that taken care of as quickly as possible. We feel we can successfully resolve most issues by working together to find a solution. If the situation should arise, please **follow these steps toward resolution:**

- 1.** Bring your question or concern to the person closest to the problem. If you have a problem with a teacher, please contact that teacher first. If the problem is with the bus, please call transportation first. If you are not sure where to start, call the school and give a brief explanation of the issue, and you will be directed to the appropriate person to help.
- 2.** If you have spoken to the person directly and still do not feel the issue is resolved, please call to speak with a counselor, the Dean, or the Principal who will help you with your concern.
- 3.** If you have spoken to a counselor, Dean, and/or Principal and still do not feel the issue is resolved, please call and make an appointment to speak with the Superintendent, who will help you with your concern.

Again, it is our pleasure to welcome you to/back to Cripple Creek-Victor Junior-Senior High School. The entire staff of Cripple Creek-Victor Junior-Senior High School is dedicated to making students successful and to developing generations of world-class learners capable of being successful members of society by providing a positive, empowering, and safe environment where academic excellence is the desired result for all students. By demonstrating PRIDE, students, staff, and parents can be effective teammates in the school and community environment.

**Cripple Creek-Victor Junior-Senior High School
and Community Resource List
2022-2023:**

District Level:

CCV School District Central Administration.....	719-689-2685
CCV School District Transportation Office	719-689-2781
Gorman Medical, Primary Care (Health Care).....	719-820-7740

Building Level:

Cripple Creek-Victor Junior-Senior High School: Main Office	719-689-2661
Cripple Creek-Victor Junior-Senior High School: School Resource Office.....	Ext 1385
Cripple Creek-Victor Junior-Senior High School: Counseling Office.....	Ext 2103
Cripple Creek-Victor Junior-Senior High School: Kitchen.....	Ext 1324

Community Resources for Health and Welfare:

Department of Social Services.....	719-687-3335
<ul style="list-style-type: none"> • Child Welfare, Adolescent and Family Services, Kinship Family Support Team, Food Stamps and Medicaid Information, Grandparent Advocate 	
Safe2tell.....	1-877-542-7233
<ul style="list-style-type: none"> • Provides an anonymous, safe, easy way to report information about anything that is a concern to school or community safety 	
Peak Vista Community Health Centers.....	719-632-5700
<ul style="list-style-type: none"> • Provides low-cost accessible health care for children 0-20 yrs. 	
Community Partnership for Child Development.....	719-635-1536
<ul style="list-style-type: none"> • Information for Head Start, Early Head Start, and Colorado Preschool Program 	
Teller County Public Health.....	719-687-6416
Aspen Mine Center Food Pantry.....	719-689-3584
<ul style="list-style-type: none"> • Free food and clothing 	
City of Cripple Creek	719-689-2502

City of Victor.....719-689-2284

Cultural Services:

Centro de la Familia.....719-227-9170

- An anchor to Hispanic families in El Paso County providing information and resources to assist them in overcoming obstacles of living in a different culture – Counseling, Advocacy, Support Groups

Recreation:

Cripple Creek Parks and Recreation.....719-689-3514

- Recreation and Youth Services

Military Related Services:

Army Community Services.....719-526-4590

- Programs for military families - active duty and retired

Behavioral Health Resources:

Diversus Health Behavioral Health.....719 572-6200

Diversus Health Crisis Line contact: Kevin Wood 719-635-7000

- **Primary Focus:** Behavioral health services
Services Provided: Substance abuse treatment and Counseling Services at CCVSD, during school hours
Type of Care: Outpatient
- **Special Programs/Groups:** Seniors/older adults, women, men, criminal justice clients
Forms of Payment Accepted: Self payment, Medicaid, private health insurance, military insurance
Payment Assistance: Sliding fee scale based on income and other factors
Special Language Services: ASL or other assistance for or hearing impaired, Korean, and Spanish
Colorado Crisis Services-24 hour hotline 1-844-493-8255

Cedar Springs Behavioral Health System.....719-633-4114

- Inpatient Acute Psychiatric Services, Residential treatment, Mental Health Assessment and Referrals at no charge

EMPOWER Colorado.....1-866-213-4631

- Provides support, education and advocacy for parents and Families of children and adolescents with brain disorders

and mental health issues.

*****Please contact your school counselor for a list of Community Counselors available to you in a private practice setting.*****